



County of Fairfax, Virginia

NOTICE OF AWARD

Date: **AUG 15 2014**

CONTRACT TITLE: Security Awareness Day Plan Execute
RFx NUMBER: RFP2000001200
CONTRACT NUMBER: 4400005196
NIGP CODE: 96234
CONTRACT PERIOD: Date of award through November 30, 2018
RENEWALS: Two (2) One-Year Options

CONTRACTOR:

LeapFrog Solutions, Inc.
3201 Jermantown Road, Suite 350
Fairfax, VA 22030

SUPPLIER CODE:

1000010344

Contact: Lisa G. Martin
Telephone: 703-273-7900 x 103
Fax: 7003-273-7902
E-mail: lmartin@leapfrogit.com

DELIVERY: N/A

TERMS: Net 30 Days

FOB: N/A

PRICES: See attached Pricing Schedule

DPSM CONTACT: Kristy D. (Apperson) Varda, CPPB, Contract Specialist II
Telephone: 703-324-3217
Fax: 703-324-3228
E-mail: kristy.apperson@fairfaxcounty.gov

Department of Purchasing & Supply Management

12000 Government Center Parkway, Suite 427

Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpsm

Phone 703-324-3201, TTY: 1-800-828-1140, Fax: 703-324-3228

ORDERING INSTRUCTIONS:

The Fairfax County Department of Information Technology may enter into FOCUS (Fairfax County Unified Systems) a shopping cart indicating the item/service required, the quantity, the payment terms and the delivery date. The shopping cart must be annotated with the contract number. Requests exceeding the small purchase threshold (\$10k) will be routed to DPSM and a purchase order will be executed.



Kristy D. (Apperson) Varda, CPPB
Contract Specialist II

DISTRIBUTION:

Finance – Accounts Payable/e

DIT – Mike Dent/e

DIT – Tonya Mills/e

DIT – Hildegard Kjersgard/e

DIT – Afsaneh Tibbs/e

DPSM, Supplier Diversity –Mike Estelle/e

Contractor

Contract Specialist – K. Apperson

ACS, Team 1 – J. Waysome-Tomlin

PRICING SCHEDULE

Pricing for each event shall be on a task order basis using Not-To-Exceed quotes provided by the supplier. Labor rates in the provided quotes shall be based upon the following fixed firm price labor rates table.

Labor Category	Hourly Rate
Principal/Strategic Counsel	\$306.00
Senior Project Manager	\$169.00
Strategic Counsel	\$140.00
Deputy Project Manager	\$97.00
Creative Director	\$150.00
Editorial Services Director	\$110.00
Web Services Director	\$201.00
Event Services	\$60.00
Research Director	\$136.00
Graphic Design 1	\$102.00
Copywriter	\$105.00
Technical Specialist	\$73.00
Social Media Specialist	\$60.00
Researcher	\$81.00
Administrative Support	\$60.00